



**2018 Account Installation Calendar  
For Standard Benefits ONLY**

<b>Group Effective Date</b>	<b>New Groups Broker/Admin Due Date</b>	<b>Renewing Groups Broker/Admin Due Date</b>
<b>January 1, 2019</b>	<b>Wed, December 12, 2018</b>	<b>Wed, December 12, 2018</b>
<b>February 1, 2019</b>	<b>Mon, January 14, 2019</b>	<b>Fri, January 11, 2019</b>
<b>March 1, 2019</b>	<b>Wed, February 13, 2019</b>	<b>Tue, February 12, 2019</b>
<b>April 1, 2019</b>	<b>Wed, March 13, 2019</b>	<b>Tue, March 12, 2019</b>
<b>May 1, 2019</b>	<b>Tue April 15, 2019</b>	<b>Thurs, April 11, 2019</b>
<b>June 1, 2019</b>	<b>Mon, May 13, 2019</b>	<b>Mon, May 13, 2019</b>
<b>July 1, 2019</b>	<b>Wed, June 1, 2019</b>	<b>Wed, June 12, 2019</b>
<b>August 1, 2019</b>	<b>Fri, July 12, 2019</b>	<b>Thurs, July 11, 2019</b>
<b>September 1, 2019</b>	<b>Mon, August 12, 2019</b>	<b>Tue, August 13, 2019</b>
<b>October 1, 2019</b>	<b>Fri, September 13, 2019</b>	<b>Wed, September 11, 2019</b>
<b>November 1, 2019</b>	<b>Fri, October 11, 2019</b>	<b>Fri, October 11, 2019</b>
<b>December 1, 2019</b>	<b>Tues, November 12, 2019</b>	<b>Tue, November 12, 2019</b>
<b>January 1, 2020</b>	<b>Fri, December 13, 2019</b>	<b>Wed, December 11, 2019</b>

The 50 to 100 Group size account with standard benefits must adhere to the schedule above, for new and renewing accounts. The 101+ size account with standard benefits must submit paperwork, on or before the 15<sup>th</sup> of the month prior to the effective date to Sales at Carefirst, for new and renewing accounts. Sales will forward to AI the 18<sup>th</sup> of the month prior to the effective date for FACETS.

**If the effective date of the account is the 15<sup>th</sup> of the month, the paperwork is due from the Broker on or before the 5<sup>th</sup> of the month.**

**CDH products must be in by the above cutoff dates. NO EXCEPTIONS.**

No extensions, everyone should plan to submit before and/or on the submission schedule. Customized (Non-Standard) benefits, 200+ must have SOCS approval and submitted 60 days prior to the effective date.